

Your weekly plan

Write required work first. Leave space for changes and optional learning.

Child / family: _____ School year: _____

Week of: _____ Flexible / catch-up day: _____

Subject	Mon	Tue	Wed	Thu	Fri

Shared learning, supplies, and changes

At the end of the week, record what happened separately from what was planned.

One day at a time

Use times for fixed commitments, or leave them blank and follow the list.

Child / family: _____ School year: _____

Date: _____ Today's priority: _____

Time (optional)	Subject / lesson / materials	Done / review

Notes, questions, or work to move forward

Your quarter overview

A rough twelve-week view. Adjust the dates and pace for your family.

Child / family: _____ School year: _____

Quarter dates: _____ Main focus: _____

Week / dates	Required learning / milestone	Review / changes

Resources and plans for the next quarter

Attendance and learning log

Record taught days and actual learning. A planned lesson is not attendance.

Child / family: _____ School year: _____

Month / period: _____

Date	Taught?	Subjects / activities	Hours (if used)

Taught days total: _____ Hours total (if used): _____

This is an organizational template, not a certification of legal compliance.
Check the current recordkeeping requirements that apply to your family.

Reading log

Track independent reading and read-alouds. Unfinished books can count as progress.

Child / family: _____ School year: _____

Period: _____ Reading goal (optional): _____

Book / author	Started	Finished	Notes / response

A favorite passage, question, or next book